

"Economics of Small Scale Unit - A Case Study of Processing
Units in Devgad Taluka, Sindhudurg District"

APPENDIX - II

SCHEDULE

- General information
1. Name of the Establishment :
 2. Location :
 3. Year of Establishment :
 4. Distance from the -
 - (a) Nearest Post Office :
 - (b) Nearest Bank :
 - (c) Nearest Market Centre :
 - (d) Nearest Highway :
 5. Whether operated by Electricity : Yes/No.
 6. Registration No. :
 7. Name of the owner :
 8. Technical Education :
 9. Native place :
 10. Occupation of father :
 11. Age :
 12. Income -
 - (a) Principal :
 - (b) Subsidiary :
 13. Initiative to start the industry
Self/Father/Friends/Bank/Others,
if any :
 14. Scheme prepared by :-
Bank/Financial Institutions/
Private Agency/Self/Friends
Relations :

- 15. If any problem in the approval of the Scheme : Yes/No
- 16. If yes, the type of problems :
- 17. If purchased an old establishment : Yes/No
- 18. If Yes, the reasons for sale :
- 19. Whether the establishment has any branch : Yes/No
- 20. If yes, (a) the number of branches :
(b) the radius of operation;
- 21. Whether obtained tax clearance :
- 22. If no, the reasons :

Production

- 1. Year of commencement of production :
- 2. Interval between establishment and production :
- 3. If long interval, the reasons :

4. Quantum of production = Quantity Produced x Market Price

Item	1981-82	1982-83	1983-84	1984-85	1985-86	1986-87	1987-88
(a)							
(b)							
(c)							
(d)							
(e)							

- 5. Extent of production against order :
- 6. Whether production is continuous throughout the year : Yes/No

7. Agencies placing order ;

Sources	Approximate % of the order
(a) Government	
(b) Private	
(c) Corporations	
(d) Others, if any	

8. Whether orders received through theyear : Yes/No
9. If not, the months in which orders are received :
10. Whether order is placed along with raw material : Yes/No
11. Whether production is ancillary to large industries : Yes/No
12. If yes, name of the large scale industry :

Cost Structure

(a) Fixed Cost

1. Cost of the machines installed :

Sl. No.	Name of the equipment	Year of Purchase	Value at purchase	Present value
(a)				
(b)				
(c)				
(d)				
(e)				
(f)				

2. If any machine imported : Yes/No
3. If yes, the reasons for import :
4. Whether land and building occupied for industry is purchased/hired/inherited :
5. If inherited :-
- (a) The approximately present value of the building :
- (b) The year of construction of the building :
6. If purchased, year of purchase :
- value at purchase :
- present price :
7. If hired, the annual rent :
8. If insured, the amount of premium :

(b) Current Cost

1. Raw material :

Type of raw material used	1981-82	1982-83	1983-84	1984-85	1985-86	1986-87	1987-88
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- (a)
- (b)
- (c)
- (d)

2. Fuel :

(a) Type of fuel used : Electricity/Petrol/Coal/Any other

(b) Expenditure on fuel : 1981-82 82-83 83-84 84-85
85-86 86-87 87-88

3. Labour : 1981-82 82-83 83-84 84-85 85-86 86-87 87-88

No. of skilled Factory +
labour used Office

Wages in Rs.

No. of unskilled Factory +
labour Office

4. Transport :

Year Expenditure on transport

1981-82

1982-83

1983-84

1984-85

1985-86

1986-87

1987-88

5. Taxes :

Year Sales Tax paid Income Tax paid Other Taxes paid

1981-82

1982-83

1983-84

1984-85

1985-86

1986-87

1987-88

6. Repairs and Maintenance ;

Year	Amount spent in Rs.
1981-82	
1982-83	
1983-84	
1984-85	
1985-86	
1986-87	
1987-88	

Employment :-

Pattern of Employment

1. No. of labourers employed throughout the year :-
2. Months in which more labourers are employed :-
3. If labourers belong to the locality :- Yes/No
4. If not, place from which labourers are hired :-
5. If there is scarcity of any type of labour :-
6. If yes, mention the type of labour :-

7. Type of labour	No. of labour employed	Period of employment during the year
a) Family labour		
b) Hired labour		
c) Contract labour		
d) Permanent labour		
e) Other type of labour if any		

Investment

1. Total amount invested :- a) Fixed capital :-
b) Working capital :-

2. Source of Investment Amount of investment Purpose Duration Interest rate

- a) Owner
- b) Friends and Relations
- c) Bank
- d) Government
- e) Co-operative
- f) Money lender
- g) Financial Institution
- h) Other

3. Details of investment :

Item Before Amount invested
81 1981-82 82-83 83-84 84-85 85-86 86-87 87-88

- a) Machineries and equipment
 - i)
 - ii)
 - iii)
 - iv)
 - v)
- b) Land and building
- c) Furnitures

d) Raw material

e) Others

4. Details of working capital :-

a) Stock of raw material :-

b) Stock of finished and semi-finished goods :-

c) Cash and bank balance :-

d) Outstanding credit :-

5. Problems of investment if any :-

a) Procurement and instalment of machine :-

b) Construction of building :-

c) Procurement of raw material

d) Obtaining the finance :-

Management

1. Owner of the industry :-

2. How is the industry managed :-
by owner/family member/employees/paid manager

3. Type of training of the manager :-

4. If managed by any laws :- Yes/No
(A copy if the bye-law may be obtained)

5. Ownership of the unit :-
Single member/partnership/Family members/
Co-operative/Joint-stock company

6. Periodical meetings of the management :-
Weekly/monthly/Half yearly/Annually

7. Is there a Board of Directors :- Yes/No

8. Is there a paid Secretary :- Yes/No

9. If yes, Part time/Whole time :- Yes/No

10. If any management problem :-

11. Labour trouble :- Yes/No

12. If yes, the reasons :-

13. Any other problem :-

3. Area where marketed :-

1981-82 82-83 83-84 84-85 85-86 86-87 87-88

- a) Local
- b) District
- c) State
- d) Outside State
- e) Abroad

4. Methods of marketing :-

- a) On quotation ; Yes/No
- b) Direct contact ; Yes/No
- c) Through Commissioned Agents ; Yes/No
- d) Through dealers ; Yes/No

5. How price is fixed :

6. Mode of payment :-

- a) Market against cash ; Yes/No
- b) Market against credit ; Yes/No
- c) Market against raw material ; Yes/No

7. If on credit, the gap between sale and receipt :

8. Storage :-

- a) If entire quantity produced is sold during the year ; Yes/No
- b) If no, the reasons ;
- c) Quantity left unsold ;
- d) Methods of storage

9. Package :-

- a) Method of packaging ;
- b) Cost of packaging ;

10. Sales promotion ;

Methods of sales promotion ;

Radio/News-paper/personal contact/T.V.

11. Problem of Marketing ;

Government Relationship with the Industry

1. Scheme obtained from Government : Yes/No
If yes mentioned the department
2. Financial assistance obtained : Yes/No
If yes, extent of assistance
3. Supervision of the Government : Yes/No
If yes, Agency and periodicity
of supervisions :
4. If any bye-laws supplied by the
Government for running of the industry : Yes/No
5. If price fixed by Government : Yes/No
If yes, the basis for price fixation :
6. Any other relationship of the
unit with the Government ;