

APPENDIX 

APPENDIX - AA QUESTIONNAIRE FOR THE TEACHERS OF ENGLISH

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A Request Letter.

Dear Teacher,

Shri./Smt./Kum. \_\_\_\_\_

School \_\_\_\_\_

I am working as an investigator for M.Phil degree in Education. My problem of research is "A Critical Study of Common Errors in Composition Writing in English With Special Reference to VII Standard." My guide is Prof. Dr. T.B. Patil, College of Education, Barshi.

I am interested in knowing the common errors committed by the pupils. So I have attached a questionnaire for you to answer. If you kindly answer the questions and return this questionnaire in a short time. I will be highly grateful to you I assure you that the information given by you will be kept confidential.

Thanking you,

Yours faithfully,

Prof. Mrs. V.U. Pawar.

A Questionnaire for the teachers of English

Problem of research

"A Critical Study of Common Errors in  
Composition writing in English with Special Reference  
to VII Standard."

- 1) Read carefully the questionnaire and answer the questions.
- 2) In multiple choice questions, please tick mark whatever is correct.
- 3) If you want to write different answer, please write it in the blank space below the choice 'Any other'.
- 4) Where the answers are not provided, please answer these questions in the blank space below the questions.

(1) Teacher's Personal Information

- 1) Full Name -
- 2) Qualification -
- 3) Name of the School -
- 4) Experience of teaching English \_\_\_\_\_ Years
- 5) In - Service Training -
- 6) Work load per week -
- 7) Male/Female -
- 8) Age -

(2) Methods of Composition Writing

- 1) Which method do you follow for composition writing ?

- A. Giving the name of the topic only.
- B. Giving points.
- C. Discussing the points.
- D. Asking the pupils to write the compositions at home.
- E. Any other
- 2) What are the reasons of following a particular method ?
- A. Parents are educated.
- B. Parents are illiterate.
- C. Pupils do not participate in discussion.
- D. Insufficient time.
- E. Pupils are unable to compose some sentences.
- F. Any other
- 3) Do you follow questioning as method for teaching composition writing ?  Yes  No
- 4) Do the pupils use the proper forms of the verbs in their answers ?  Yes  No
- 5) Do they change the pronouns ?  Yes  No  
(e.g. what is your name ?  
My name is - - - - -)
- 6) Do the pupils use proper articles in their answers ?  Yes  No
- 7) Do the pupils use proper prepositions ?  Yes  No

- 8) Do they change the question form in Statement with committing grammatical mistakes ?  Yes  No
- 9) Do they feel that questioning method for composition writing is an easier way as compared to the method, giving points to write composition ?  Yes  No

(3) Letter Writing

- 10) Which mistakes do you find in letter writing ?
- A. Writing of the heading (date, address)
- B. Writing of the salutation
- C. Writing of the main body (beginning, middle and end of the letter)
- D. Writing of the subscription(Sign)
- E. Any other
- 11) Do the pupils use right punctuation marks ?  Yes  No
- 12) If no, which mistakes do they make in punctuation marks ?
- 13) Do they commit grammatical mistakes?  Yes  No
- 14) How do you minimize the mistakes in letter writing ?
- A. By explaining the form of the letter.
- B. By dictating the letter
- C. By practising the particular form of letter.
- D. Any other

(4) Comprehension Writing

- 15) Which mistakes do you find in comprehension writing ?
- A. Pupils do not read the passage carefully.
- B. They do not understand the meaning of the questions.
- C. They do not understand the central idea.
- D. They do not use pronouns correctly.
- E. They cannot write the answers in their own sentences.
- F. Any other
- 16) How can you minimize these mistakes?
- A. By practice
- B. By habituating them to read carefully.
- C. By practising the changes in pronouns  
(e.g. I = he/she, we=they)
- D. By dictating the answers
- E. By reading some passages in the class.
- F. By developing the habit of silent reading.
- G. Any other.

(5) Story Writing

- 17) Which mistakes do the pupils commit in story writing ? / /
- A. Developing the story in proper sequence
- B. Building the paragraphs properly
- C. Suggesting proper titles
- D. Writing the lesson of the story
- E. Understanding the outline of the story
- F. Any other
- 18) How can these mistakes be avoided ?
- A. By dictating some stories
- B. By telling the methodology of story writing
- C. By reading some stories
- D. By telling the story in their mother tongue and then translating it in English.
- E. Any other

(6) Writing of picture Composition

- 19) Which errors do you find in writing of picture composition ?
- A. Pupils don't observe the picture carefully

- B. They don't follow the proper sequence of tenses.
- C. They commit spelling mistakes
- D. They don't use articles and preposition correctly.
- E. They don't develop composition in proper sequence.
- F. Any other

20) How can you minimize these mistakes?

- A. By telling them to observe the picture carefully.
- B. By practising in the class
- C. By correcting their spelling mistakes.
- D. Any other

(7) Translation Writing

21) Which mistakes do the pupils make in translation writing ?

- A. They translate literally
- B. They write wrong tenses
- C. They drop punctuation marks
- D. They drop words and sentences
- E. They write some English words as they are.
- F. They do not read the whole passage but go from line to line.
- G. Any other



22) How do you minimize these mistakes ?

- A. By telling them the techniques of translation
- B. By dictating some translation passages
- C. By reading some translation passages
- D. By enriching their vocabulary
- E. By translating individual words and sentences.
- F. Any other

(8) Writing of Composition in General

23) Which common errors do you find in composition writing ?

24) Which measures do you accept to avoid these mistakes ?

25) Do you encourage the pupils to write better composition ?

26) If yes, which ways do you follow ?

- A. By giving marks
- B. By giving remarks
- C. By giving prize
- D. By exhibiting their notebooks

- E. By reading their notebooks  
in the class
- F. By praising them
- G. Any other
- 27) How many compositions would you like  
to take in a year ?
- 28) How many periods do you get for  
teaching composition writing in  
a year ?
- 29) Are they sufficient ?  Yes  No
- 30) If no, how many periods do you  
require ?
- 31) Do your pupils like to write  
composition ?  Yes  No
- 32) If yes, which type do they like  
the most ?
- A. Questioning
- B. Picture composition
- C. Story Writing
- D. Letter writing
- E. Comprehension writing
- F. Any other
- 33) Do you conduct the composition  
competitions ?  Yes  No
- 34) If yes, do the pupils take part in  
composition competition ?  Yes  No
- 35) Do you select their compositions for  
your school manuscript ?  Yes  No

- 36) Which topics do you select for composition writing ?
- A. Topics of workers
- B. Topics of animals
- C. Topics of vehicles
- D. Topics depicting various scenes
- E. Topics related to their day to day life.
- F. Any other

37) Does the crowdy class affect the writing of composition ?

38) If yes, how many pupils should be there in the class ?

(9) Checking of Notebooks

39) How much time do you require to check one composition ?

40) Do you check the notebooks after completing one composition ?

41) If no, how many compositions do you check at a time ?

42) Which difficulties do you face in checking the notebooks ?

43) How do you overcome these difficulties?

(10) Correction and Remedial work

44) Which symbols do you use for pointing out the errors ?

- 45) Do you correct the notebooks of the pupils in their presence ?  Yes  No
- 46) Do you encourage your pupils for follow up work ?  Yes  No
- 47) Do you set remedial exercises ?  Yes  No
- 48) If yes, which are they ?
- 49) Do you pay attention to pupils hand-writing ?  Yes  No
- 50) If yes, Which measures do you follow to improve their handwriting ?
- A) Over writing
- B) Use of copy-books
- C) Use of four line note-books
- D) Use of writing cards
- E) Any other

(11) Audio-Visual Aids

- 51) Is present English text-book integrated with composition work?  Yes  No
- 52) Are there some teaching aids available in your school for composition writing ?  Yes  No
- 53) If yes, which are they ?
- A. Pictures
- B. Charts
- C. Flannel board
- D. Models
- E. Any other

- 54) Are there sufficient useful books for composition in your library ?  Yes  No
- 55) If no, what kind of books should be there ? /
- 56) Which audio-visual aids do you usually use for teaching composition writing?
- 57) Is there class library or school library in your school ?  Yes  No
- 58) If yes, which books do you provide to your pupils for supplementary reading ?
- A. Short stories
- B. One act plays
- C. Anthologies
- D. Any other
- 59) Is supplementary reading useful for composition writing ?  Yes  No
- 60) Do you utilize newspapers for composition writing ?  Yes  No
- 61) If yes, which are they ?