

S_Y_N_O_P_S_I_S

The entire study is divided into six chapters as follows :-

- Chapter-I : This chapter deals with the introduction, objective, importance and significance of the study. It gives an idea of the subject matter and causes of absenteeism.
- Chapter-II : This chapter deals with the design and methodology adopted for the purpose of study. It describes scope of the study and points out the limitations.
- Chapter-III : This chapter takes account of the History, Growth and Organisational structure of The Kolhapur Steel Ltd., Kolhapur.
- Chapter-IV : This chapter deals with the presentation of data. It throws light on the overall picture of absenteeism, monthwise fluctuations in absenteeism rates, Departmentwise

and causewise absenteeism. It makes a comparative study of regular and irregular workers as well.

Chapter-V : This chapter analyses and interpretes the data on absenteeism collected. It presents the annual absenteeism rates of the Company with its break up by departments and causes. It reveals monthwise fluctuations in absenteeism rates also and speaks about chronic absenteeism.

Chapter-VI : In concluding chapter findings of the study have been noted and suggestions are made.