

APPENDIX

I. Factors related to workers and his family

1. Name :
2. Sex :
3. Religion :
4. Birth Date :
5. Educational qualification : Primary/Secondary/SSLC/
Diploma/Graduates
6. Martial Status : Bachelor/Married/Widow/Widower/
Dovorced
7. Family Background :M F C T
8. Languages Known :
9. Are you the only bread
earner for your family : Yes/No

II. Factors related to work

1. Date of joining the
factory :
2. Designation :
3. Department/Section in which
you are working :
4. Did you get transfer from
one section to another : Yes/No
5. Do you think the present
job is risky one ? : Yes/NO
6. If no, is it a cause for
your absenteeism ? : Yes/No
7. If no, it is a reason
for your absenteeism ? : Yes/No

III. Factors related to job satisfaction

1. Can you consider your job is according to your education : Yes/No
2. If no, is it a reason for absenteeism : Yes/No

IV. Factors related to rest and leave

1. Are you in good health condition : Yes/No
2. If no, is it a reason for absenteeism :
3. Are you getting medical aids from the factory : Yes/No
4. How is the health condition of your family members : Good/Ordinary/Bad
5. Is it a reason for your absenteeism : Yes/No

V. Factors related to trade union

1. Name of the trade union functioning in your factory:
2. Has this any affiliation to any potential party : Yes/No
3. If yes, the names of the parties :
4. Are you an active trade union member : Yes/No
5. Are trade union activities force you to remain absent : Yes/No
6. Have you any sorts of affiliation to any political party :
7. Do you beleive than political activities are the causes of absenteeism : Yes/No

VI. Factors related to home

1. Nature of ownership of your house : Own/Rented
2. Do you feel any difficulty to pay the rent : Yes/No
3. Zone or region of residence:
4. Distance from the factory :
5. Can you reach the factory on time : Yes/No
6. If no, it is a reason for your absenteeism : Yes/No
7. What is your native place ? :
8. How far it is from your place of work :
9. How many times in a year you go to your native place ? :
10. For what reasons : 1. Harvest 2. Domestic reasons
3. For fairs and festivals
4. Illness of family members
5. Marriage 6. Death rites
7. other reasons if any

VII. Factors related to sources of other income

1. Please give details of your wages :
B.P. D.A. Other allowances Total
2. Other sources of income :
Sr.no. Sources of income Monthly income Time Utilising
 1. Land
 2. Business
 3. Pigmy savings
 4. Shop

- 5. Income from other family members
- 6. Any other source
- 3. Are you able to meet all the needs of your family : Yes/No
- 4. Do you save from your income : Yes/No
- 5. What are your savings areas :
 - 1. Postal accounts
 - 2. Bonus
 - 3. Insurance
 - 4. Investments
 - 5. Landed Property
 - 6. Ornaments

VIII. Factors related to expenses

1. Family Budget

- 1. Ration :
- 2. Milk and vegetables :
- 3. Fuel :
- 4. Medical expenses :
- 5. Education expenses :
- 6. Entertainment (Cinema/Drama) :
- 7. Habits Smoking/Drinking :
- 8. Hobbies Matka, Gambling/Playing Cards :
- 9. Any other expenses :

2. Other liabilities : Y/N Amount

- 1. Co. op. Society :
- 2. Bank :
- 3. Friends :
- 4. Relatives :
- 5. Money Lenders :
- 6. Other workers :
- 7. Jobbers :
- 8. Lenders :

IX. Factors related to working condition

1. Are the machines, you work on kept in good condition ? : Yes/No
2. Do Supervisors help you in work related problems ? : Yes/No
3. Are supervisors capable of giving clear and correct instructions ? : Yes/No
4. Whether the lighting and vantilation are satisfactory : Yes/No
5. Are you in good relation with your co-workers : Yes/No

X. Factors in general

1. Do you think that absenteeism will effect the production : Yes/No
2. Do you feel that absenteeism will affect your family negatively : Yes/No
3. What is absenteeism to you ?

Place and Date :

Sign. of worker :

Signature of Investigator

Name :

Department :

Section :