

APPENDIX FOR QUESTIONNAIRE

- 1. QUESTIONNAIRE FOR MANAGEMENT**
- 2. QUESTIONNAIRE FOR WORKERS**

B) QUESTIONNAIRE FOR
MANAGERS/OFFICERS/EXECUTIVES

1. Name of the worker
2. Age
3. Caste
4. Designation
5. Marital status
6. Joining year
7. Position in organizational structure
8. Educational qualification
9. How many years are in service of company?
10. Type of work (job description)
11. Previous experience
12. Which type of benefits you enjoy from company?
13. What are the non monetary benefits you received
14. Do you get any training before employment? Yes/No
15. Do you get safety devices? Yes/No
16. Do you get any of the following facilities in your factory? And what is your opinion about them?
 - Canteen
 - Medical facility



- **Vehicle parking**
- **Transport**
- **Washing**
- **Insurance**
- **Rest house**
- **Liabrary**

17. How do you know about rules and regulations of discipline?

18. Did you have orientation training? Yes/No

19. If yes then for how much period?

20. What do you think about the training policies of the company?

21. Is cost for training programs is budgeted?

22. If yes, then how much for each year (average)

23. How many times you have undergone through training?

24. Which training programs you had participated earlier?

25. What was the duration of that program?

26. Which method of training is followed generally?

27. Which training or upgradation aids are provided to you by company

(library/internet/books/periodicals etc.)

28. Give any few training programs you had followed

29. What is an average period for training?

30. What is the frequency of training programs

32. About instructors

33. Are you satisfied with present training policy of the company?

34. Do you get refreshment during training programs?

Yes/No

35. Training aids available at company.

Yes/No

36. How many workers participate at a time in a training program?

37. About internal instructors

38. Are you satisfied with internal instructors?

39. What are the suggestions for internal instructors?

40. Do you think training programs affect your working positively?

Yes/No

41. Do training programs help you in positive mind building and personality development?

Yes/No

42. Are you satisfied with the role of top management towards training programs?

Yes/No

43. How much percentage you will allot for your overall personality and performance improvement as an output of various training programs?

44. Which type of method you think more useful?

45. Any recommendations?

46. Which type of latest training programs you think necessary to be implemented?

A) QUESTIONNAIRE FOR WORKERS

1. Name of the worker
2. Age
3. Caste
4. Designation
5. Marital status
6. Joining year
7. Position in organizational structure
8. Education
9. How many years are in service of company?
10. Place of residence
11. Distance from company
12. How do you come on duty?
13. Type of work (job description)
14. Skilled/ semi-skilled/unskilled
15. Supervisory grade-1/2/3/4
16. Type of work-seasonal/ temporary / permanent
17. Previous experience
18. Which type of benefits you enjoy from company?
19. What are the non monetary benefits you received
20. Do you get any training before employment? Yes/No

21. Do you get safety devices? Yes/No
22. Do you get any of the following facilities in your factory? And what is your opinion about them?
- A) Canteen
 - B) Medical facility
 - C) Vehicle parking
 - D) Transport
 - E) Washing
 - F) Insurance
 - G) Rest house
 - H) Library
23. How do you know about rules and regulations of discipline?
24. Did you have orientation training? Yes/No
25. If yes then for how much period?
26. What do you think about the training policies of the company?
27. How many times you have undergo through training?
28. Which training program you had participated earlier?
29. What was the duration of that program?
30. Which method of training is followed generally?
31. Give any few training programs you had followed
32. What is an average period for training?
33. What is the frequency of training programs?

34. About instructors
35. Are you satisfied with present training policy of the company?
36. Do you get refreshment during training programs? Yes/No
37. Training aids available at company. Yes/No
38. How many workers participate at a time in a training program?
39. About internal instructors
40. Are you satisfied with internal instructors?
41. What are the suggestions for internal instructors?
42. Do you think training programs affect your working positively? Yes/No
43. Do training programs help you in positive mind building and personality Development? Yes/No
44. Are you satisfied with the role of top management towards training programs? Yes/No
45. How much percentage you will allot for your overall personality and performance improvement as an output of various training programs?
46. Which type of method you think more useful?
47. Any recommendations?
48. Do you want to suggest ant specific training program to be implement by company? Yes/No
49. Any suggestions.