

APPENDIX-COBSERVATION SCHEDULE

(For the Secondary School English Teachers)

RESEARCH PROBLEM :

"A CRITICAL STUDY OF TEACHING ENGLISH AT THE SECONDARY
STAGE (MARATHI MEDIUM) IN TASGAON TEHSIL."

(A dissertation for M.Phil. Degree)

- A) 1) Name and address of the School : _____

- 2) Name of the subject teacher (Beginning with surname) : _____
- 3) Educational qualification :
- a) Academic : _____
- b) Professional : _____
- 4) In service training : _____
- 5) Teaching Experience (In complete years) : _____

- B) 1) Subject - English
- Unit : _____
- Std./Div. : _____ Day and Date : _____
- 2) Was there any plan of teaching the lesson ? Yes/No
- 3) If the lesson plan was prepared systematically,
- a) were the objectives relevant to teaching unit ? Yes/No
- b) Were they clearly mentioned in the lesson note ? Yes/No
- c) Was the lesson plan adequate and in detail ? Yes/No

- B) 4) Was the introduction effective ? Yes/No
- a) Did the teacher introduce difficult words and phrases in meaningful contexts ? Yes/No
- b) Did the teacher read a few lines _____ translated them into Marathi/English or both ?
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- c) Did the teacher write a comprehension question on the blackboard before asking the students to read the lesson? Yes/No
- d) Did the teacher ask questions during the course of teaching to ensure the comprehension of the pupils ? Yes/No
- e) Did the teacher recapitulate the main ideas ? Yes/No
- f) Did the teacher help his pupils to answer the questions ? Yes/No
- g) Did the teacher give his pupils homework ? Yes/No
- h) Did he complete his unit in time ? (Naturally or Artificially) Yes/No
- B) 5) I) Grammar :
- Was the introduction effective ? Yes/No
- a) Did the teacher write an example on the blackboard ? Yes/No
- b) Did he give some exercises ? Yes/No
- c) Did he help the pupils to do exercises ? Yes/No
- d) Did he use the suitable method ? Yes/No
- II) Composition :
- a) Did he write questions/points clearly on the blackboard ? Yes/No
- b) Did he give summary of the essay/story orally ? Yes/No
- c) Did he get answers/explanation from the students ? Yes/No
- d) Did he use the suitable method ? Yes/No

III) Letter :

- | | |
|--|--------|
| a) Did he produce a model letter ? | Yes/No |
| b) Did he explain the parts of letter ? | Yes/No |
| c) Did he give important clues of letter ? | Yes/No |

OR

- | | |
|---|--------|
| a) Did he write clear suggestions and questions on the blackboard ? | Yes/No |
| b) Did he help the pupils while writing a letter ? | Yes/No |
| c) Did he show the mistakes commonly on the blackboard ? | Yes/No |

IV) Translation :

- | | |
|--|--------|
| a) Did he give important points of translating a passage ? | Yes/No |
| b) Did he write a passage on the blackboard ? | Yes/No |
| c) Did he correct their mistakes ? | Yes/No |

C) Following scale has been used for the item No. 1 to 10.

(1 = Not at all)

(2 = A little (apparently not well planned)

(3 = To an appreciable extent (with specific focus of the teaching plan)

- | | |
|--|-------|
| 1) Teacher's efforts to stimulate listening on the part of the students. | 1/2/3 |
| 2) Teacher's efforts to encourage speaking on the part of the students. | 1/2/3 |
| 3) Teacher's efforts to stimulate 'reading' on the part of the students. | 1/2/3 |
| 4) Teacher's efforts to stimulate 'writing' on the part of the students. | 1/2/3 |

- | | |
|--|-------|
| 5) Teacher's efforts to encourage 'students Participation' in the teaching/learning situation. | 1/2/3 |
| 6) Teacher's efforts to remedy the students' mistakes in the class. | 1/2/3 |
| 7) Teacher's efforts to encourage the students' asking questions. | 1/2/3 |
| 8) The use of blackboard by the teacher. | 1/2/3 |
| 9) Teacher's efforts to follow the principles of teaching English | 1/2/3 |
| 10) Use of the mother tongue by the teacher. | 1/2/3 |

D) Teacher behaviour in the class.

- a) Encouraging
- b) Strict
- c) Indifferent
- d) Demanding efforts and correctness on the part of the students.
- e) _____

E) The use of the English language by the teacher.

- a) Poor.
- b) Correct.
- c) Oversimplified.
- d) Properly controlled.
- e) Uncontrolled (different).
- f) _____

F) The major methods used by the teacher.

G) 1) Total performance of the teacher.

a) Poor.

b) Good.

c) Excellent.

2) Observer's general opinion.

Signature of the teacher
who taught the Unit.

(K.B. Hingane)
Observer.