APPENDICES

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APPENDIX - A

A STUDY OF MOTIVATION TECHNIQUES APPLIED IN MACHINEN FABRIK POLYGRAPH, LTD.; SHIROLI (KOLHAPUR)

: Questionnaire For Workers :

Personal Data of Interviewee :

- 1. Name
- 2. Age

Sex :

- 3. Qualification
- 4. Name of the Department
- 5. Designation
- 6. Permanent / Casual / Temporary
- 7. Experience
- 8. Nature of work skilled / semi skilled / unskilled Please answer the following and Tick mark where ever necessary.
 - 1. What is your salary per month?
 - i) Upto 1000 ii) 1000 to 1500 iii) 1500 to 2000 iv) 2000 to 2500 v) More than 2500.
 - 2. Fixetion of salary is on the basis of
 - a) Performance b) Fixed pay.
 - 3. Are you happy with your salary ? Yes/No.
 - 4. If Not, Why ?

- a) Length of Service
- b) Performance
- c) Length of Service and Performance
- d) Any other criteria

6. Is the increment helpful for motivation ? Yes/No.7. If No, Why ?

- 9. Do you get bonus yearly ? Yes/No.
- 10. If Yes, at what rate
- 11. Are you happy with it? Yes/No.
- 12. Do you get any reward for better work ? Yes/No.
- 13. Are you happy with it ? Yes Mo.
- 14. Do you think reward and bonus is helpful in motivating you? Yes / No.
- 15. Do you get any other facilities out of the following :
 - i) Medical facilities Yes/No.
 - ii) Educational Facilities to your child Yes/Bo.
 - iii) Canteen facilities Yes/No.
 - iv) Place for rest Yes/No.
 - v) Play ground Yes/No.
 - vi) Reading Library Yes/No.
 - vii) Recreational facilities Yes/No. ther

^{16.} Where above facilities are helpful in motivating you? Yes/No.

17. Is promotion policy adopted in your company ? Yes/No.18. If yes, on which criteria (Please Tick Mark)

i) Seniorityii) Qualificationiii) Performanceiv) Seniority and

Are you happy with promotion policy ? Yes/No.
Do you think it is helpful in motivating you ? Yes/No.
Would you like to acept the authority ? Yes/No.
If yes, Why ?

Performance

- i) It helps in effective performance of work
- ii) It increases status & image
- iii) It gives increment in salary
 - iv) It increases psychological/satisfaction
- 23. Do you think it is the best tool of motivation? Yes/No.
- 24. Are the safety arrangements satisfactory at the place of work ? Yes/No.
- 25. Do you have an accident fear in your mind while at work Yes/ No.
- 26. Do you get the sufficient compensation if you meet with an accident ? Yes/No.
- 27. Do you think prop er safety arrangement motivates to work better? Yes/No.
- 28. What type of leadership would like ? (Tick)

i) Personal Style	ii) Impersonal style
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iii) Jc	b centered	iv iv	r) H	luman	center	ed.
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29. Do you feel to have free discussion of your problems regarding your job with your superiors ? Yes/No.

- 30. Are you guided in your work by your superiors ? Yes/No.
- 31. Do you think Co-operation of superior is a tool of motivation ? Yes/No.
- 32. Do you get a chance to improve your work in case of mistake ? Yes/No.
- 33. Is a system of suggestion box available in your company? Yes/No.
- 34. Whether your suggestion is welcomed and implemented by the Management ? Yes/No.
- 35. Do you think it is necessary to motivate the workers and improve their work ? Yes/No.
- 36. What are the different techniques of motivation would you like to suggest ?
- 37. Do you get a job as per your qualification? Yes/No.
- 38. Are you happy with your job ? Yes/No.
- 39. Do you get adequate training for doing your job? Yes/No.
- 40. Do you think the job satisfaction is useful to motivate the employees ? Yes/No.

Signature

APPENDIX - B

A STUDY OF MOTIVATION TECHNIQUES APPLIED IN MASCHINEN FABRIK POLYGRAPH (INDIA) LTD., SHIROLI, KOLHAPUR.

: Questionnaire For Managers :

- 1. Name
- 2. Age

Sex :

- 3. Qualification
- 4. Name of the Department
- 5. Designation
- 6. Experience at Managerial Post
- 7. Number of Subordinates
- 8. Nature of Activities you manage
- 9. What is the policy of top management in regarding to motivation ?
- 10. Do you give fixed targets of achievement to workers ?
- 11. What way do you reward the workers if they achieve the given target ?
- 12. What types of motivational techniques the workers prefera) Financial b) Non-financial c) Any other
- 13. What about motivational attempt by top management in order to motivate the executives working at different levels ?
- 14. Do you adopt the system of management audit in order to evaluate performance of executives ?
- 15. What motivating technique do you prefer ? 🕔
- 16. What difference do you find it the preference of workers and executives as far as liking towards motivational technique is concerned ?
- 17. Any suggestions would you like to make in order to motivate workers as well as executives

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Signature.