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- 3.1 NAME AND ADDRESS: GHATAGE PATIL AUTOMOBILES  
PCONA BANGLORE ROAD,  
517 E, KOLHAPUR-416001

LOCATION:

The names Ghatage & Patil are famous in this Kolhapur area for transport and automobiles. This organisation Ghatage Patil Automobile has been situated in the heart of the city of Kolhapur.

- 3.2 HISTORY AND GROWTH:

This organisation initially started by two enthusiastic persons named Mr.V.M.Ghatage and Mr.J.B.Patil in the year 1942, with the name M/s Ghatage & Patil Automobile Engineers and dealers represented by partnership firm. The firm started with the business of transportation of military requirements, later on the business of dealing in automobile was undertaken. At the time they were the dealers for the morries cars and morries commercial vehicles imported from abroad for the first time use in India. They also were acting as agents for famous Relly Bicycles.

Especially after second world war all efforts were made on the consolidation and expansion of their new ventures i.e. automobiles dealing with new franchises and also opened up branches and appointments of sub dealers were made.

### 3.3 CONVERSION INTO PRIVATE LIMITED COMPANY

On 1st April, 1981 this partnership firm was converted into private limited company. The basic purpose behind the conversion is the efficient management and getting advantage of limited company. The organisation (Company) is working and managing separately from other business that is Ghatage and Patil Transport Private Limited, Ghatage Patil Industries (P) Limited and other business firms of some organisers.

### 3.4 BUSINESS DEALINGS OF THE WHOLE INDUSTRY

Till to day Ghatage Patil Industries has expanded the area of operations in various field. Under various districts and separate organisations.

- 1) Ghatage Patil Automobiles Private Limited vehicles sales Auto parts sales and repair and other services.
- 2) Ghatage Patil (Transport) Private Limited freight carriers with a fleet of nearly 300 trucks and other vehicles.
- 3) Ghatage Patil Industries Private Limited. A manufacturing concern producing grey iron castings. Marine gear boxes, Industrial clutches and power take-offs etc.,
- 4) M/s Ghatage and Patil Sons, Distributors and dealers for Hercules, Philips, B.S.A., Rally, Ridge, Robinhood Himer and Hind Bicycle Fujji Auto Attachments, Dexian and Allways refrigerators, Fire Stone form matters etc.,

5) Hem-Kiran Diesel.

Distributors for fuel injection and electrical equipment of MICO LICENSE BOSCH OF WEST GERMANY.

6) Pearl-Ice Factory, Kolhapur (Now this has been closed temporarily).7) M/s V.J. and Sons.

Distributors for mitsubishi power tiller and NAP water Pumps.

8) Mohan Travels.

Travelling and tourists agents for providing passenger and tourist services for long route, luxurious and comfortable services.

9) Nutan Warehousing Company.10) Kirloskar Chhatge Patil Auto Limited.

Manufactures of Laxmi Scooter but now this has closed its scooters manufacturing due to market crisis and operating other job works and orders.

3.5 INTRODUCTION OF VARIOUS DEPARTMENTS IN THE COMPANYSALES DEPARTMENT:

This department deals with selling of Ambassador card, new Nova Ambassador Car, Belford Truck, Jeeps, Lambretta, Scooters Massey Ferguson Tractors and Perkins Engines as well as cummins Diesel Engines. This department looks after the sale of automobiles and the activities, which are directed towards promoting the business of the firm.

SERVICE DEPARTMENT:

Providing services is the main aim of the department as well as of the company. This department requires special Management skill in addition to technical skill and competence. Ex: After sales services.

SPARE PARTS DEPARTMENT:

This Department is having four divisions like Ambassador, Jeep, Tractor and Laxmi. It is the duty of the department, to procure and make available the parts to the service department (workshop) and to the customers by holding the inventory at the optimum level.

ACCOUNTS DEPARTMENTS:

This department is responsible for maintaining the accounting records. This department has to prepare ledger accounts from daily reports and at the end of the financial year profit and loss account and Balance Sheet.

MANAGEMENT INFORMATION DEPARTMENT:

Management information department is actually a branch of accounts department. It furnishes information regarding past performance in order to assist in making effective planning.

ADMINISTRATIVE DEPARTMENT

This department is also called establish

department. This department is responsible for manpower planning and it looks after the affairs of the company and assist management in managing the business activities as per the rules and regulations laid down in the companies Act.

COMPUTER DEPARTMENT:

In 1986 one more department has started in the company. i.e. computer department. It is in process of computerising the Accounting system and stores control.

3.6 PROCEDURE IN GHATGE PATIL AUTOMOBILES FOR PROCESSING FOR JOBS FOR REPAIRS.

ENTRY OF VEHICLE

|

WATCHMAN

HE TAKES NUMBER OF VEHICLE AND TIME

ARRIVAL

|

PARTICULAR DEPARTMENT

THEN VEHICLE MOVES TO PARTICULAR SECTION

CLERK IN THAT PARTICULAR SECTION OPENS

JOB CARD. ICHARGE OF THAT DEPARTMENT

PREPARES WORKS ORDER.

Then vehicle will be handed over to machanic. He has to work according to work order. For spare parts machanic approaches to work shop clerk, he approaches to stores department along with requisition work shop clerk is, responsible for preparation of bills or cash

memo and daily reports, they have to be handed over to accounts department, From daily reports, Accounts Department prepares ledger accounts like Debtors & Creditors Account. At the end of the Financial Year it has to prepare Profit and Loss Account, and Balance Sheet.

### 3.7 CAPITAL INVESTMENT AND TURNOVER EMPLOYEES:

This organisation (GPA) which will be celebrating its Golden Jubilee in near future, has marched a long way of UPS and down in its working activities, with the humble beginning in 1942. In the year 1945 this organisation had only 15 employees with annual bill of 4000 with initial initial investment of Rs.30,000/- and annual turn over of Rs.4,03,600/- in the year 1972-73. It was having 268 employees with annual wages bill amount to Rs.7,69,525/- and investment of Rs.96,83,800/-.

Now it has 130 staff employees and about 160 workers at workshop with monthly wage bill of Rs. 1,82,800/-.

### 3.8 BRANCHES:

GPA also has five branches in various places viz.

- 1) Belgaum (Karnataka )
- 2) Hubli ( " )
- 3) Sangli (Maharashtra )
- 4) Solapur ( " )
- 5) Ratnagiri( " )

These branches has been working under the respective branch managers, who are reporting directly to General Manager and Executive Director at the Head Office at Kolhapur. This department is responsible for accounting cash Management banking taxation and providing managerial information required by management recently internal auditing also carrying efficient controlling at the head office as well as in all branches.

### 3.9 ORGANISATIONAL STRUCTURE WORKSHOP

This workshop has been working under work manager, who is reporting directly to executive Director and G.M. in workshop services like, all type of repairs, new seats coaching servicing overhauling etc., are carrying out in various seperate divisions or parts.

For the sake of efficient and convenient Management. The workshop has divided its activities into seven sections called 'Franches' which are as follows.

#### 1) AMEASSADOR SECTION:

Providing repairs and services for all types of card.

#### 2) HINDUSTAN SECTION:

Services for trucks and other load engine vehicles services etc.,

#### 3) JEEP SECTION:

Services and repairs for Jeeps and Matadors.

- 7) Scooter and Motor cycles
- 8) Light Tractors
- 9) Big Tractors
- 10) Trailers
- 11) Trucks premier Road mafter, T.M.B. and other normal control vehicle.
- 12) Bus
- 13) Tankers
- 14) Rikshow and three wheelers
- 15) Gas tankers, Madgaurd, inside and outside services
- 16) Springs and earth moving equipments
- 17) Water filling in Tractor types.

### 3.10 ORGANISATIONAL CHART:

The organisational chart gives us a clear idea about organisational relationship among all the department and section in the Ghatage Patil Automobiles.

**ORGANIZATION CHART OF CHATRE PATIL AUTOMOBILES  
(P) LIMITED KOLHAPUR.**

